

iptvworldseriesawards

Guidance Notes to Entrants

Hosted at IPTV World Forum 2008

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What you need to know when entering our awards

1. All entries must be received at the offices of Junction by 1800GMT, Friday, December 14th, 2007.

2. Entry forms can be obtained from the awards section of the following websites:

New Video Technology: www.newvideotechnology.com
IPTV News: www.iptv-news.com
IPTV World Forum 2008: www.iptv-forum.com
Junction Ltd: www.junction-group.com

Alternatively, you can request entry forms from Justin Lebbon:

Email: mikep@junction-group.com

Tel: +44 (0) 203 3773 218

3. Entry forms should be accompanied by any additional documentation needed to show that your submission meets the entry criteria (as detailed under the individual category explanations).

4. Entry forms will only be accepted in electronic form and in commonly available word processing formats. Any accompanying documentation must be in electronic form but may also include PDF files, Microsoft Powerpoint and JPEG photos.

5. All entries must be delivered via email. We will not accept any disks or storage devices. Email entries to: mikep@junction-group.com

6. On receipt of your entry, the awards administrators will confirm its arrival via email. If you do not obtain such a receipt within three days, it is your responsibility to contact us to confirm its arrival. Unless you have this written or verbal confirmation from us, we cannot guarantee the arrival of your entry.

7. All companies are limited to ten entries in total in the 2008 awards. You can enter the same nomination in two different categories if appropriate and you can enter two separate nominations in the same category.

8. Each nomination must be contained on a separate entry form with its own supporting documentation (wherever supporting documentation is needed).

9. To ensure efficient processing, each separate nomination (if you are entering more than one) including supporting documentation, should be delivered in its own email.

10. It is essential that we can contact you easily with questions regarding your entry, or judging enquiries and requests for further information. Therefore, please provide us with an awards liaison representative who can take these enquiries. You must provide their full contact details on the entry form.

11. Entry fee: there is no fee for entering the IPTV World Series Awards 2008

12. We will publish details about the category winners, including profiles of their projects/technologies/services etc using information taken from the entry form. We will not reveal the names of those companies/individuals who are not shortlisted.

13. Three companies will be shortlisted in each category and the shortlists will be published on Friday, February 15th, 2008. The winners will be announced during an awards ceremony at the IPTV World Forum 2008 conference and exhibition in March 2008, in London.